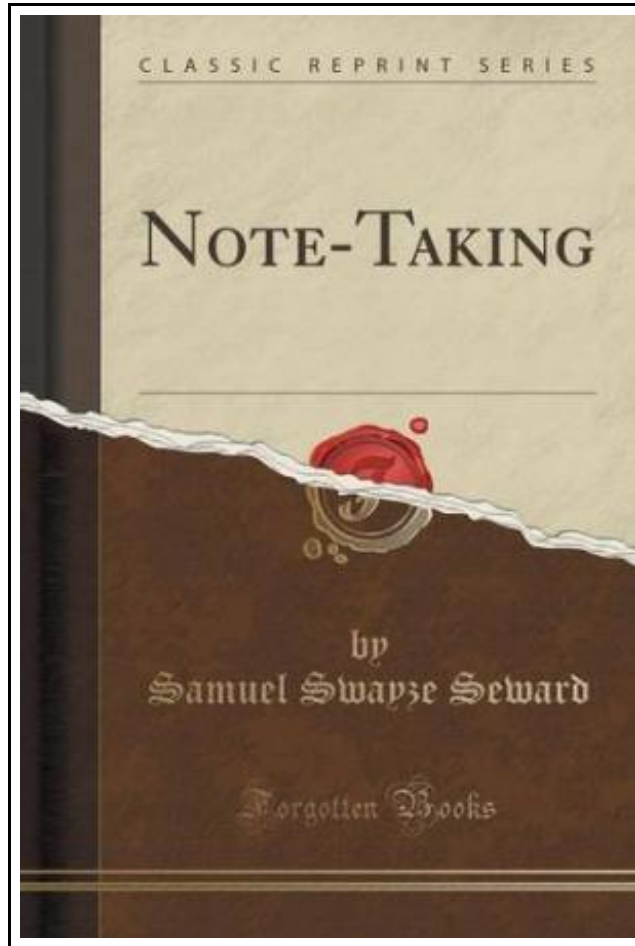


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Forgotten Books, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Excerpt from Note-Taking This book is written from personal knowledge of the insufficient, jumbled, and often misleading material with which the average students note-books are filled; from conviction that improved standards in note-taking will increase measurably the effectiveness of a student's work; and from some experience in training students to better habits in the actual process of taking notes. For several years the writer has conducted classes that met once a week through a semester, devoting their time to various aspects of the note-taker's problem; and into this book have gone the results of that experience. Those who attempt to train students in note-taking must make the opportunity to do so, either taking up the subject by itself or treating it in connection with some regular lecture course. In the former case the subject is appropriately taught by the English department, as a branch of expository composition; but in the latter case the task may be undertaken by any instructor who finds that good notes are necessary for successful work in his course. The purpose of this book, therefore, is twofold: to make suggestions, especially in the exercises, for a practical course in the subject; and to provide, both in the text and in the illustrations, sufficient material for instruction in note-taking under the direction of some interested teacher. The plan of the book explains itself, and so needs no comment here; but some hints as to methods of class conduct may be useful. About the Publisher Forgotten Books publishes hundreds of thousands of rare and classic books. Find more at This book is a reproduction of an important historical work. Forgotten Books uses state-of-the-art...

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